

JOB DESCRIPTION: DIGITISATION OPERATOR

MEMORIST SA is looking for a **digitisation operator** for a project to digitise a photographic collection comprising prints, slides and negatives.

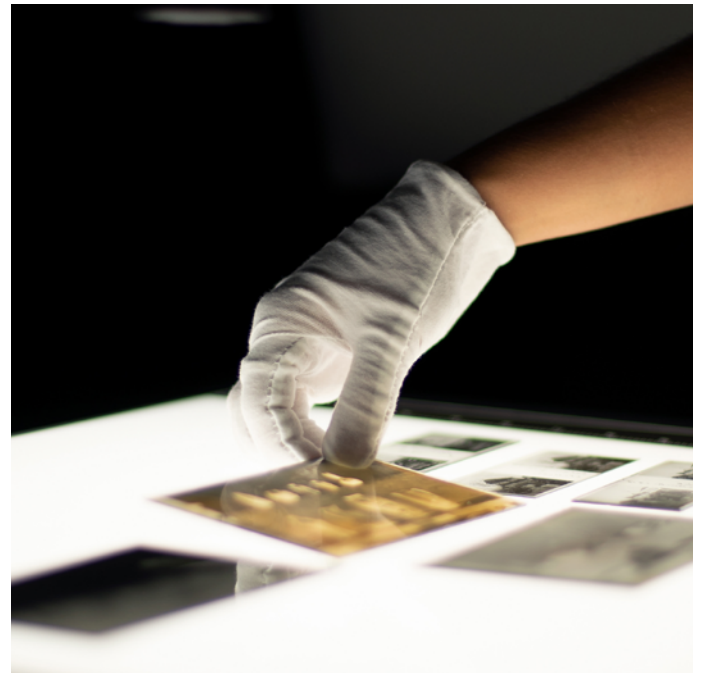
The project will last 18 months and is based in Meyrin GE, Switzerland.

The digitisation operator will have to follow very precise procedures to produce quality visuals that enable faithful reproduction of the phototypes that are the subject of the contract.

Organisational skills and a basic knowledge of photography will be appreciated.

TASKS:

- He/she will be responsible for taking photographs following precise digitisation protocols.
- He/she will use a tablet (iPad type) to acquire additional views (textual information).
- An identification phase will be carried out to assign a unique QR code to each item, which will then be used for digitisation.



SKILLS:

Organised and rigorous. We are looking for someone who is motivated, concerned about preserving our heritage and interested in photography.

WHO:

The person has to be familiar with Windows-type computer environments. Able to follow production instructions to the letter.

Fluent French. Must be authorised to work in Switzerland.

Where: Meyrin GE, Switzerland

Salary: according to profile

Start date: from mid-September 2024

Type of contract: Full-time permanent contract (40 hours/week)

Please send your CV + covering letter before September 1st to Rosalie Pernet:
rosalie.pernet@thememorist.com

